

NOV 27 2017

REQUEST FOR AGENDA PLACEMENT FORM

Submission Deadline - Tuesday, 12:00 PM before Court Dates

Presented

SUBMITTED BY: Kristen Clark **TODAY'S DATE:** 10/17/17

DEPARTMENT: Extension / 665 **COUNTY JUDGE**

SIGNATURE OF DEPARTMENT HEAD: X *Kristen Clark*

REQUESTED AGENDA DATE: 11/27/17

SPECIFIC AGENDA WORDING: Annual Texas A&M Agrilife Extension Service update.

PERSON(S) TO PRESENT ITEM: Doanld Kelm, District 8 Administrator

SUPPORT MATERIAL: (Must enclose supporting documentation)

TIME: 2 minutes	ACTION ITEM: <u> X </u>
	WORKSHOP: _____
(Anticipated number of minutes needed to discuss item)	CONSENT: _____
	EXECUTIVE: _____

STAFF NOTICE:

COUNTY ATTORNEY: _____	IT DEPARTMENT: _____
AUDITOR: _____	PURCHASING DEPARTMENT: _____
PERSONNEL: _____	PUBLIC WORKS: _____
BUDGET COORDINATOR: _____	OTHER: _____

*****This Section to be Completed by County Judge's Office*****

ASSIGNED AGENDA DATE: _____

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE _____

COURT MEMBER APPROVAL _____ Date _____